



REFUND REQUEST FORM

2018

All refund requests must be submitted in writing via the Refund Request Form. If the reason for cancellation is due to injury or illness, written documentation from the camper's physician must be provided. If the reason for cancellation is due to mandatory school event, written explanation from a school official (coach, principal or counselor) must be provided. Refunds will be processed according to form of payment. (If camp fees were paid by credit/debit card, the refund will be processed as a credit to the same card. If camp fees were paid by check, cash or money order, a check made payable to the original remitter will be mailed.)

All refund requests will be processed after June 6, 2018. **NO REFUND REQUESTS WILL BE ACCEPTED AFTER JUNE 20, 2018.**

REFUND REQUESTS MAY BE SUBMITTED BY:

MAIL: PO Box 2220, Norman, OK, 73070 **FAX:** (405) 325-8455 **EMAIL:** RileyFootballCamp@gmail.com

(Please choose appropriate camp below.)

Youth Camp: June 4-6 (Grade 3-6)

A \$25 cancellation fee will be assessed except in the case of injury, illness or mandatory school event. **If a cancellation is made for any other reason, tuition will be refunded less the \$25 cancellation fee if cancellation is made before the first day of camp. ONCE THE CAMP SESSION HAS BEGUN THERE WILL BE NO REFUNDS, EXCEPT IN THE CASE OF INJURY OR ILLNESS.** This includes the cancellation of practices due to severe weather. **The convenience fee associated with online registration is non-refundable.**

Mid-High Camp: June 2-3 (Grade 7-9)

A \$25 cancellation fee will be assessed except in the case of injury, illness or mandatory school event. **If a cancellation is made for any other reason, tuition will be refunded less the \$25 cancellation fee if cancellation is made before the first day of camp. ONCE THE CAMP SESSION HAS BEGUN THERE WILL BE NO REFUNDS, EXCEPT IN THE CASE OF INJURY OR ILLNESS.** This includes the cancellation of practices due to severe weather. **The convenience fee associated with online registration is non-refundable.**

High School Elite Camp 1: June 2 (Grade 10-12)

High School Elite Camp 2: June 5 (Grade 10-12)

A \$10 cancellation fee will be assessed except in the case of injury, illness or mandatory school event. **If a cancellation is made for any other reason, tuition will be refunded less the \$10 cancellation fee if cancellation is made before the first day of camp. ONCE THE CAMP SESSION HAS BEGUN THERE WILL BE NO REFUNDS, EXCEPT IN THE CASE OF INJURY OR ILLNESS.** This includes the cancellation of practices due to severe weather. **The convenience fee associated with online registration is non-refundable.**

Specialist Camp: June 4 (Grade 10-12)

A \$25 cancellation fee will be assessed except in the case of injury, illness or mandatory school event. **If a cancellation is made for any other reason, tuition will be refunded less the \$25 cancellation fee if cancellation is made before camp begins. ONCE THE CAMP SESSION HAS BEGUN THERE WILL BE NO REFUNDS, EXCEPT IN THE CASE OF INJURY OR ILLNESS.** This includes the cancellation of practices due to severe weather. **The convenience fee associated with online registration is non-refundable.**

Camper Name: _____

Parent/Guardian Name: _____

Mailing Address: _____

City, State, Zip: _____

Email Address: _____

Reason for Cancellation: _____

(Proper documentation must be provided with this form.)

Parent/Guardian Signature: _____

OFFICE USE ONLY

Date Received: _____

Date Processed: _____

Refund Amount: _____

Refund by: _____ **CC** **CK**